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POLIZEIAKADEMIE
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Fact Sheet Erasmus+ Incomings
Student Mobilities for Studies (SMS) at the Police Academy of Lower Saxony

Who is this offer aimed at?	This offer is aimed at incoming students from other European police universities/academies or similar institutions who would like to spend a study period at the Police Academy of Lower Saxony.
What are the requirements for an Erasmus+ study exchange (SMS)?	• You must have been enrolled at your police university/ academy for at least one year. • Your sending institution has to nominate you officially as a candidate interested in studying at the Police Academy of Lower Saxony. Generally, your International Office is responsible for this. • Another prerequisite is that your university/academy has to have a valid **Erasmus+ Inter-Institutional Agreement with the Police Academy of Lower Saxony**. All Institutions that fulfil this condition are listed here. • The language of instruction at the Police Academy of Lower Saxony is German. Therefore, you must have **German language skills at least at level B1.** • During your stay, you must stay enrolled as a student at your university/academy.
What length may an SMS period at the Police Academy of Lower Saxony have?	You may apply to the Police Academy of Lower Saxony for an Erasmus+ study visit (SMS) with a duration of **regularly 2 to 3 months.** Depending on our resources, longer study visits may also be possible.
In which way does a nomination/application for an Erasmus+ study exchange have to reach the Police Academy of Lower Saxony?	• If possible, the nomination of prospective Erasmus+ students should happen via the Erasmus+ Dashboard. • In addition, we ask the International Office of your university/ academy to contact us, i.e. the Unit of International Relations of the Police Academy of Lower Saxony, by e-mail (international@pa.polizei.niedersachsen.de). • In this connection, relevant application documents (either in German or English) should be included: - a letter of motivation stating your professional interests and the intended period of study - a Europass CV with details on the study year you are in, your language skills, special abilities you have, etc. - ideally, a letter of reference from a lecturer/trainer at your university/academy, transcripts of records or similar documents
What are the application deadlines?	The application documents should reach us **at least 4 to 5 months before the intended stay.**
Where can I study? How are the studies at the Police Academy of Lower Saxony structured?	• There are three study locations at the Police Academy of Lower Saxony: Nienburg/Weser, Hann. Münden and Oldenburg (see https://www.pa.polizei-nds.de/wir_ueber_uns/standorte/ - information in German). • At all of these locations, we offer the Bachelor's programme "Law Enforcement Service (B.A.)". The latter spans over three study years.

	• Classes are offered in study groups of 25 to 26 students and are arranged according to a module system. The different modules comprise contents from five study areas: - Criminal Sciences - Operation Management and Traffic Policing, Organizational Sciences - Law - Social Sciences /Leadership - Police Training /Sports
What are the semester dates at the Police Academy of Lower Saxony?	It is recommended that you start your studies in spring (i.e. in March) or autumn (= in September). For more details, please contact the Unit of International Relations. We will also inform you about the study-free periods.
Where can I find a course catalogue or an overview of the courses offered at the Police Academy of Lower Saxony?	• To get an overview of all the modules on offer during the three study years, you may take a look at the charts on our homepage (information in German, as German is the language of instruction): https://www.pa.polizei-nds.de/startseite/aufgaben/bachelorstudium/ausbildung-bachelor-studiengang-114598.html • Depending on where your subject interests lie, you may already be able to identify possible specialization areas for your study period at the Police Academy of Lower Saxony with the help of these module overviews. • We will be happy to check your suggestions. If we can accept you as an exchange student, you will receive a concrete study plan. The study plan depends on the study location and the study group you will be assigned to. **Please note:** The module overview (course catalogue) mentioned above is kept up to date by the responsible staff at our academy. As the language of instruction at our academy is German, it is provided in German on our website. However, we will be happy to send you an up-to-date English version for further coordination, e.g. with your International Office, if required.
What support services are available? Where can Erasmus+ applicants with special needs get support?	• For general organisational questions (e.g. accommodation, travel, Erasmus+ formalities, possible visa assistance), please contact the Unit of International Relations. During your stay, the head of the study group to which you are assigned will act as your contact person. In supporting you, we will stick to the principles of the Erasmus+ Student Charter. • The Police Academy of Lower Saxony is committed to a respectful, inclusive way of working together. It is therefore a matter of course for us to support participants with special needs. For your assistance, appropriate health and social services as well as trusted advisors are available on-site. On request, the Unit of International Relations will provide you with further information.
Which grading system is used at the Police Academy of Lower Saxony?	The Police Academy of Lower Saxony uses a system of grade points: • 15 to 13 grade points = very good • 12 to 10 grade points = good • 9 to 7 grade points = satisfactory

	• 6 to 4 grade points = sufficient • 3 to 1 grade points = inadequate • 0 grade points = insufficient 60 ECTS points are awarded per study year. Please ask your sending institution how many ECTS credits you have to achieve during your Erasmus+ exchange period and what type of examinations/accomplishments are required. This information will be fixed in an Erasmus+ Learning Agreement before your mobility.
Is it possible to receive accommodation and to take meals at the Police Academy of Lower Saxony?	• The Police Academy of Lower Saxony has rooms on campus at least at its study locations Hann. Münden and Oldenburg. We will gladly check whether there are free room capacities during your planned study period there. • If not, we will try to help you find private accommodation to the extent possible. This also applies to the study location Nienburg, which unfortunately does not offer accommodation on campus. • There are canteens on campus in Hann. Münden and Oldenburg where you can take your meals on weekdays (Monday – Friday).
Which insurances are necessary and should be obtained before the study exchange (SMS) begins?	Erasmus+ students who would like to study with us must have several types of insurance: • a health insurance (European Health Insurance Card or equivalent) as well as • an accident and a liability insurance. These insurances must also cover stays abroad (in this case, in Germany).
How will the achievements of my SMS period be certified?	The Police Academy of Lower Saxony will issue a "Transcript of Records" (in English language) within 5 weeks after the end of your study period at the latest and send it to you or your university/academy.